ELDERBRIDGE BOARD OF DIRECTORS

Elderbridge Agency on Aging

Meeting Minutes

Zoom Conference Call

Tuesday, September 8, 2026, 10:00 a.m.

0.0 **Call to Order**

The meeting was called to order by President Will at 10:03 a.m.

0.1 Introduction of Board members, staff, and visitors.

CEO Timmer called for introductions of visitors and staff. Staff members: Stacia Timmer, CEO; Sandi Jackson, COO; Jodi Presswood, CFO; Jeri Maher, Auditor; and Amy Simpson, Executive Assistant, were present. Lionel Foster, Liaison to the Advisory Council, was present.

0.2 Roll Call

Jill Hawkinson	Ph	Casee Ross	Ph
Teri Chinn	Ph	Lisa Rockhill	Ph – joined at 10:17 a.m.
Ethan Huizenga	Ph -	Crystal Meier	Ph
Gary Caviness	Ph	Beth Will	Ph
Linda Vaudt	A		

0.3 Items added to the Board Agenda by Board Members and Agency Staff

No new items were added to the agenda.

0.4 Adopt Agenda

President Will called for a motion to adopt the September 8, 2026, Board agenda as presented. It was moved by Jill Hawkinson and seconded by Teri Chinn that the agenda be adopted.

Aye: all (the motion was declared carried.)

1.0 **Board Affairs**

1.1 Approval of August 11, 2026, Board meeting minutes

President Will called for a motion to approve the August 11, 2026, meeting minutes. It was moved by Gary Caviness and seconded by Jill Hawkinson that the August 11, 2026, meeting minutes be approved.

Aye: all (the motion was declared carried.)

1.2 Review and approval of FY25 Audit – Jeri Maher

- The Auditor reviewed the consolidated statement of financial position (Exhibit A), consolidated statement of activities, consolidated statement of cash flows, consolidated notes to the financial statements, and the schedule of expenditures of federal awards with the Board of Directors.
- The FY26 audit will be prepared promptly before the March 2027 deadline. There should be no more outstanding audits.
- The FY25 audit will be submitted to the federal government.
- Elderbridge will forward the FY25 audit to HHS after the Board meeting.

It was moved by Jill Hawkinson and seconded by Gary Caviness to approve the FY 25 audit as presented.

Aye: all (the motion was declared carried.)

1.3 Review and discussion of RFP's for auditors and FY26 Audit

President Will stated that RFPs were submitted to auditing firms and proposals were received. The proposals were emailed to the Board members as part of the meeting information. CEO Timmer reported the following:

- HHS suggested that RFPs be issued for auditors. RFPs were sent out to 3 auditing firms that have been used by other AAAs, and it was also posted on the Elderbridge website. Elderbridge's current auditor was also sent an RFP. Two RFPs were received back.
- The main concern is cost and when a new auditing firm will be available to complete the FY 26 audit, which is due in March of 2027.
- Discussion and questions occurred between board members and staff.
- CEO is going to gather more information, and ask Denman about the three year contract being more of a year to year contract. Discussion and decision will be made at the next board meeting.

1.4 Fundraising Committee Report

President Will reported the following:

- The Fundraising Committee met on September 2, 2026.
- Slam Dunk Fundraiser is scheduled for March 7-14, 2027. Staff is already working on getting donations for the online auction as well as monetary donations.
- Micro fundraisers at Culver's are scheduled for October 1 from 5 to 8 in Mason City and October 27 from 5 to 8 in Carroll. Randy's Grocery in Clear Lake is having a "round up drive" for September. Other micro fundraisers are in the works.
- CEO Timmer will issue a spreadsheet of businesses that staff use for the fundraiser. Board members are encouraged to approach businesses for the fundraiser or notify staff of potential donors that may not be on the list.

It was moved by Ethan Huizenga and seconded by Lisa Rockhill to approve the Fundraising Committee report.

Aye: all (the motion was declared carried.)

1.5 Annual Report & County Board of Supervisors Visits

President Will stated it is that time of year again for the Annual Report and county Board of Supervisors visits. Scheduling of the visits will begin soon once the Annual Report is printed and the county reports are completed.

1.6 Older Iowans Legislature (OIL) Annual Meeting in September

The Older Iowans Legislature Annual Meeting is scheduled for September 28, 2026, in person at the state capitol or by Zoom. Information was provided in the meeting packet concerning the meeting. Members were encouraged to attend the meeting.

2.0 Advisory Council Report

CEO Timmer reported that the Advisory Council had its annual meeting on August 26, 2026.

- Officers were appointed at the meeting.
- Three new members were seated for Dickinson, Floyd, and Hamilton counties.
- Advisory Council training will be scheduled soon for new and existing members.
- Evidence-based programs such as Tai Chi and Matter of Balance are being scheduled at meal sites and senior centers**.**
- Older Iowans Legislature Annual Meeting in September was discussed.

3.0 Finance Report – Jodi Presswood, CFO

3.1 Finance Report

- As previously discussed, the FY25 audit is complete.
- Working on closing the FY26 books.
- Working on cumulative cash report with the state.
- The balance sheet and revenue and expense sheets were discussed with the Board.
- The Annual Report and the County Reports will be put together in the coming weeks.
- Overall, the finances are in good shape.

It was moved by Lisa Rockhill and seconded by Gary Caviness to approve the financial report as presented**.**

Aye: all (the motion was declared carried.)

4.0 Agency Reports

4.1 COO Report – Sandi Jackson

- In the Healthy Aging department, staff are working hard to get fall prevention classes scheduled throughout the service area. Matter of Balance and Stepping On classes will be restarted.
- BEC grant – Elderbridge is doing very well with the grant. There is a necessity for individuals to be connected to services they need and the BEC grant helps meet those needs of individuals.
- Community Care Corps volunteer grant will conclude in the next few weeks.
- The planning for the Santa for Seniors has begun.
- The Community Kindness events program will be starting soon. Seniors receive help with outdoor CHORE in the Mason City, Spencer, and Carroll areas.

4.2 CEO Report – Stacia Timmer

- ADS is currently reviewing information that the AAAs submitted concerning the realignment.
- The AAA directors will be meeting in Des Moines on September 15, 2026, with Zach Rhein from ADS and other HHS staff. Two options will be discussed. The AAAs prefer option 2, where the current service area will not be disrupted.
- It will be costly to move to the behavioral health districts, and may have service impacts as well.
- The push has also begun to change the county public health systems.
- HHS is doing fiscal monitoring as well as administrative and nutrition monitoring. Elderbridge is scheduled for November 4 at the Fort Dodge office.
- County Board of Supervisors visits will begin once the Annual Report is complete and County Reports are ready.

5.0 Community Relations

5.1 County Updates – Feedback from Board Members and the General Public

6.0 Coming Dates

6.1 Next Board meeting – October 13, 2026, 10:00 a.m. via Zoom

6.2 Caregiver Support Group – Virtual or in-person meeting, the fourth Tuesday of the month at 9:30 a.m. via Zoom, or at Trinity Lutheran Church in Mason City.

6.4 Webster County Caregiver Support Group – 3rd Wednesday of the month from 3:00 to 4:00 p.m. First Baptist Church, Fort Dodge

6.5 Frontotemporal Dementia (FTD) Support Group – 2nd Thursday of the month, contact Deb Scharper at dscharper@theaftd.org, Iowa link: https://www.theaftd.org/iowa/

6.6 Older Iowans Legislature Annual Meeting – September 28, 2026, State Capitol, Des Moines or by Zoom

6.7 Advisory Council Meeting – October 28, 2026, 9:00 a.m. via Zoom

7.0 Adjournment

7.1 Adjournment

There being no further business before the Board, it was moved by Lisa Rockhill and seconded by Jill Hawkinson that the meeting be adjourned at 11:12 a.m.

Aye: all (the motion was declared carried.)