

ELDERBRIDGE BOARD OF DIRECTORS

Elderbridge Agency on Aging

Meeting Minutes

Zoom Conference Call

Tuesday, February 10, 2026, 10:00 a.m.

0.0 Call to Order

The meeting was called to order by President Will at 10:02 a.m.

0.1 Introduction of Board members, staff, and visitors.

President Will called for introductions of visitors and staff. Staff members: Stacia Timmer, CEO; Sandra Jackson, COO; Jacob Beaver, HR Director; Laura Allen, Volunteer Coordinator; and Amy Simpson, Executive Assistant, were present. Lionel Foster, Liaison to the Advisory Council, was present.

0.2 Roll Call

Jill Hawkinson	Ph	Casee Ross	Ex
Amanda Kaufman	A	Lisa Rockhill	Ph
Ethan Huizenga	Ph	Crystal Meier	Ex
Gary Caviness	Ph	Beth Will	Ph
Linda Vaudt	Ph		

0.3 Items added to the Board Agenda by Board Members and Agency Staff

No new items were added to the agenda.

0.4 Adopt Agenda

President Will called for a motion to adopt the January 13, 2026, Board agenda as presented. It was moved by Linda Vaudt and seconded by Lisa Rockhill that the agenda be adopted.

Aye: all (the motion was declared carried.)

1.0 Board Affairs

1.1 Approval of January 13, 2026, Board meeting minutes

President Will called for a motion to approve the January 13, 2026, meeting minutes. It was moved by Lisa Rockhill and seconded by Jill Hawkinson that the January 13, 2026, meeting minutes be approved.

Aye: all (the motion was declared carried.)

1.2 FY24 Audit Report – Geri Maher, Auditor

CFO Presswood reported on the following:

- The audit report is not ready, and there will be no report at the February meeting.
- The auditor is short-staffed and is having difficulty getting the audit completed. Tax season has also started, which is delaying the audit.

1.3 Fundraising Committee Report

President Will reported the following:

- The Fundraising Committee meeting was on February 4, 2026.
- \$10,363 in donations has been received, with a goal of \$12,500. 42% of the goal has been reached.
- Elderbridge has received 167 auction items as of February 4, 2026.a
- Advertising for the fundraiser has been through flyers, social media, and email. Board members were encouraged to visit the 32Auctions website to see the auction items.

It was moved by Lionel Foster and seconded by Jill Hawkinson to approve the Fundraising Committee report.

Aye: all (the motion was declared carried.)

1.4 Upcoming Board term completions

CEO Timmer reported the following:

- Two Board members will be completing terms as of July 2, 2026
- Amanda Kaufman has decided not to renew for a second term. Jill Hawkinson has agreed to a second term.
- CEO Timmer has been thinking about candidates to replace Amanda Kaurman's seat. If members have any ideas for candidates, please contact her or Amy Simpson.

2.0 Finance Report – Jodi Presswood, CFO

2.1 Finance Report

- The FY24 Budget. The office was visited by audit staff last week. CFO Presswood hopes to meet with Geri Maher next week. The delay in getting the audit is causing issues.
- The ADS drawdown system is not up and running yet. CFO Presswood will be meeting with ADS on February 11. The February payment has been received.
- The Wells Fargo account is finally closed. Credit cards are still with Wells Fargo.
- Title IIID funds that were unspent for preventive health were sent back to ADS.
- Working on a new version of the budget to better align with the first half of the year, based on what Elderbridge reported to ADS. Still working on the numbers, and it will be submitted by February 22.

It was moved by Lisa Rockhill and seconded by Linda Vaudt to approve the financial report as presented.

Aye: all (the motion was declared carried.)

3.0 Agency Reports

3.1 Volunteer Program Report – Laura Allen

- There are 57 direct client volunteers. 200 clients receive Happy Mail every other month. 20 volunteers send out 10 cards each.
- Volunteers are taking consumers to medical appointments, errand buddy provides transportation to the post office and grocery store, and volunteers who deliver food to clients from the food banks. Volunteers also provide a variety of other services.

- Volunteer meetings are on the 2nd Tuesday of the month at 1:00 p.m.
- Community Kindness projects begin in Spencer and Carroll in the spring.
- Volunteer Appreciation will be on April 21 from 11:00 a.m. to 2:00 p.m. at Iowa Lakes Community College in Algona.

3.2 COO Report – Sandi Jackson

- Elderbridge received the Benefits Enrollment Center (BEC) grant for \$150,000 that started on February 1, 2026. Staff will be screening Medicare-eligible individuals under 60 and over the age of 60 to see what benefits they qualify for.
- The nutrition applications will likely get sent out the week of February 9. Hope to receive the applications back by March.
- HCBS contracts will be going out in the next couple of months.

3.3 CEO Report – Stacia Timmer

- AAA directors met with the Senate subcommittee concerning aging realignment. The House subcommittee will be meeting on February 11. AAAs have been reaching out to members of the subcommittee. Zach Rhein, ADS Director, met with ACL, which controls the AAA federal funding. Director Rhein would like to ensure that the formal process of de-designation can allow the AAAs the right of first refusal, give more weight to the AAAs, and prevent other entities from coming in and taking over. The goal is to have the AAA areas changed to look like the 7 districts the behavioral health system has. The change would be costly and disrupt a system that is working. AAAs will receive no additional monies to realign.
- The change would disrupt long-standing contractual partnerships. Marketing and outreach materials would need to be changed, bylaws and articles of incorporation would need to be changed, along with other administrative and logistical changes.
- The current funding formula for the AAAs is based on population. With the realignment, Iowa’s population will be more unevenly distributed, which could cost more.

4.0 Community Relations

- ### **4.1 County Updates – Feedback from Board Members and the General Public.**
- No county updates at this time.

5.0 Coming Dates

- 5.1** Next Board Meeting – March 10, 2026, 10:00 a.m. via Zoom
- 5.2** Upcoming office closures: February 16, President’s Day
- 5.3** Caregiver Support Group – Virtual or in-person meeting, the fourth Tuesday of the month at 9:30 a.m. by Zoom, Mason City area
- 5.4** Webster County Caregiver Support Group – 3rd Wednesday of the month from 3:00 to 4:00 p.m. First Baptist Church, Fort Dodge
- 5.5** Clay County Caregiver Support Group – 3rd Tuesday of the month from 10:00 to 11:00 a.m. by Zoom
- 5.6** Frontotemporal Dementia (FTD) Support Group – 2nd Thursday of the month, contact Deb Scharper at dscharper@theaftd.org, Iowa link: <https://www.theaftd.org/iowa/>
- 5.7** Advisory Council Meeting – February 25, 2026, 9:00 a.m. via Zoom
- 5.8** Annual Slam Dunk Against Hunger Fundraiser/Online Auction – March 22-29, 2026

6.0 **Adjournment**

6.1 Adjournment

There being no further business before the Board, it was moved by Linda Vaudt and seconded by Ethan Huizenga that the meeting be adjourned at 11:05 a.m.

Aye: all (the motion was declared carried.)