

Central Services Board

Meeting Minutes

Conference Call

January 13, 2025, 9:30 a.m.

0.0 Call to Order

President Struecker called the meeting to order at 9:30 a.m.

0.1 Roll Call

Gary Caviness	Ph	Dale Struecker	Ph
Barry Anderson	Ex	Linda Vaudt	Ph
Larry Pedley	Ph		

Staff:	Shelly Sindt, CEO	Ph
	Stacia Timmer, COO	Ph
	Jodi Presswood, CFO	Ph
	Jennifer Rozell, Staff Accountant	Ph
	Amy Simpson, Executive Assistant	Ph

0.2 Items to be added to the Agenda by Board Members and Staff

No new items were added to the agenda.

0.3 Adopt Agenda

President Struecker called for a motion to adopt the January 13, 2025, meeting agenda. It was moved by Linda Vaudt and seconded by Gary Caviness that the meeting agenda be adopted.

Aye: all (the motion was declared carried.)

1.0 Board Affairs

1.1 Adopt Board Meeting minutes from September 10, 2024

President Struecker called for approval of the September 10, 2024, meeting minutes. It was moved by Larry Pedley and seconded by Linda Vaudt that the September 10, 2024, meeting minutes be adopted.

Aye: all (the motion was declared carried.)

1.2 Update on Fort Dodge and Spencer office buildings

Chair Struecker asked for an update on the offices. CFO Presswood stated the exhaust fans for the Fort Dodge bathrooms have not arrived yet, but will be installed soon. Chair Struecker stated that he stripped the Fort Dodge parking lot. COO Timmer indicated that the base of the Elderbridge sign at the Spencer office needs replacing. Contractors so far have not been responsive to replace the base of the sign. Iowa Lakes Community College or the local high school will be called to see if they have students in a building program willing to take on the project.

1.3 Financial Report – Jennifer Rozell, Staff Accountant

The financials have not changed much since the last reporting. There is \$160,000 available. Rent is coming in from CICS, Elderbridge, and Mid-Sioux Opportunity, which has contributed to the good cash standing. CFO Presswood stated that necessary improvements and repairs were built into the budget. CEO Sindt suggested that since the Fort Dodge office needs new carpet, now would be a good time to look into that. It was moved by Gary Caviness and seconded by Larry Pedley to seek bids to recarpet the Fort Dodge office.

Aye: all (the motion was declared carried.)

It was moved by Linda Vaudt and seconded by Gary Caviness to approve the financial report as presented.

Aye: all (the motion was declared carried.)

1.4 Update on Spencer sign bids

COO Timmer reported on the Spencer sign bids in item 1.2.

2.0 Upcoming Dates

2.1 Next Central Services meeting – April 7, 2025, at 9:30 a.m.

3.0 Adjournment

3.1 Adjournment

There being no further business before the Central Services Board, it was moved by Linda Vaudt and seconded by Larry Pedley that the meeting be adjourned at 9:56 a.m.

Aye: all (the motion was declared carried.)