

ELDERBRIDGE BOARD OF DIRECTORS

Elderbridge Agency on Aging

Meeting Minutes

Zoom Conference Call

December 10, 2024, 10:00 a.m.

0.0 Call to Order

The meeting was called to order by President Huizenga at 10:02 a.m.

0.1 Introduction of Board members, staff, and visitors.

President Huizenga called for introductions of visitors and staff. Staff members: Shelly Sindt, CEO; Stacia Timmer, COO, Jodi Presswood, CFO, Jody Applegate, Healthy Aging Director, and Amy Simpson, Executive Assistant were present. Sandy Olson, Liaison to the Advisory Council, was present.

0.2 Roll Call

Jill Hawkinson	Ph	Larry Pedley	Ph
Amanda Kaufman	Ph	Steve Kruse	Ex
Ethan Huizenga	Ph	Barry Anderson	Ex
Gary Caviness	Ph	Lori Hain	Ph
Linda Vaudt	Ph	Beth Will	Ph

0.3 Items added to the Board Agenda by Board Members and Agency Staff

No new items were added to the agenda.

0.4 Adopt Agenda

President Huizenga called for a motion to adopt the October 8, 2024, Board agenda as presented. It was moved by Beth Will and seconded by Linda Vaudt that the agenda be adopted.

Aye: all (the motion was declared carried.)

1.0 Board Affairs

1.1 Approval of November 12, 2024, Board meeting minutes

President Huizenga called for a motion to approve the November 12, 2024, meeting minutes. It was moved by Amanda Kaufman and seconded by Gary Caviness that the November 12, 2024, meeting minutes be approved.

Aye: all (the motion was declared carried.)

1.2 Update on County Board of Supervisor Visits

CEO Sindt reported that the visits have been going well and the feedback has been positive. A visit has been scheduled for Webster County on January 2, 2025. Board member Barry Anderson will be attending the Board of Supervisors visit with CEO Sindt in the hopes of securing county match/local public funds from Webster County.

1.3 Staff Holiday Appreciation

CEO Sindt stated that she would like to gift the staff 4 hours of paid leave on December 23 in appreciation for their hard work and service. After a brief discussion, it was moved by Linda Vaudt and seconded by Jill Hawkinson to award staff 4 hours of paid leave to begin on the afternoon of December 23.

Aye: all (the motion was declared carried.)

1.4 FY 23-24 Audit Report – Jeri Maher

CFO Presswood informed the Board that Auditor Jeri Maher would not be presenting the preliminary audit report at today’s meeting. The audit report will be on the January Board agenda.

2.0 Finance Report – Jodi Presswood, CFO

2.1 Finance Report

- Cash levels are good. ADS has gotten better at dispersing funds. ADS will have the new system for dispersing funds online on July 1, 2025.
- Revenues and expenses are at good levels.
- Working with ADS on cumulative cash report for FY24. Once it is completed the audit for FY 24 can start. Hope to start with regular audits in 2025.
- Getting ready to start W-2s and 1099s as the year-end approaches.
- A new RFP will go out seeking bids for auditors.

It was moved by Larry Pedley and seconded by Beth Will to approve the financial report as presented.

Aye: all (the motion was declared carried.)

3.0 Agency Program Reports

3.1 Healthy Aging Report – Jody Applegate

- The difference between the MOW program and the home-delivered meals program was explained.
- Received 20% of the emergency meals that were ordered. More are coming. Working with US Foods to have meals delivered to offices to have more efficient distribution. Volunteers and Healthy Aging Coordinators will get the meals issued.
- Paper plates are being delivered to meal sites for the paper plate campaign. CEO Sindt reported she has received some back. The plates will be taken to the legislature in March with messages about the importance of the meal programs and to request increased state funding.

3.2 CEO Report – Shelly Sindt

- The Slam Dunk fundraiser is going well and will be March 2-9, 2025. Donations are coming in for the silent auction. The monetary donations or sponsorships are down this year.
- The Applebees micro-fundraisers are continuing in Mason City. The Applebees fundraiser at the Fort Dodge location will be taking place soon.

- The ACL grant is being used to purchase Fareway gift cards/vouchers to distribute to flood victims to purchase food. \$63,000 has been spent to purchase the gift cards. No purchases of alcohol, tobacco, or lottery tickets will be allowed with the cards/vouchers. The Community Action organizations will help distribute the cards. Osceola, O'Brien, Sioux, and Buena Vista counties will receive the Fareway gift cards.
- Sent messages to Senator Ernst and Grassley concerning the reauthorization of the Older Americans Act. It should be reauthorized for another four years with a slight increase in funding.
- The AAAs are asking for increased funding from the state for the meal program and a Dementia Specialist. The AAAs have not received an increase in funding for the past 10 years.
- The paper plates will be taken to the legislature on March 27, 2025. CEO Sindt and COO Timmer will attend. The paper plates can also be taken to the County Board of Supervisors meetings.
- The Area Plan is going well. Needs assessments are being conducted. Sandi Jackson, LifeLinks Director, is also helping with the Area Plan.
- Santa for Seniors deliveries will be starting soon. Clay County and Cerro Gordo County will start delivering this week and next week.
- The Wreath of Hope campaign at Diamond Jo's Casino - Elderbridge received \$1,500 for second place.

4.0 Community Relations

- 4.1** County Updates – Feedback from Board Members and the General Public.
No updates were reported.

5.0 Coming Dates

- 5.1** Next Board Meeting – January 14, 2025, via Zoom. President Huizenga informed the Board he will not be available on January 14, 2025. The meeting was moved to January 13, 2025.
- 5.2** Caregiver Support Group – Virtual or in-person meeting, the fourth Tuesday of the month at 9:30 a.m. by Zoom, Mason City area
- 5.3** Webster County Caregiver Support Group – 3rd Wednesday of the month from, 3:00 to 4:00 p.m.,
First Baptist Church, Fort Dodge
- 5.4** Clay County Caregiver Support Group – virtual, 2nd Tuesday of the month from 10:30 to 11:30 a.m. by Microsoft Teams, Kayley Brown, facilitator
- 5.5** Frontotemporal Dementia (FTD) Support Group – 2nd Thursday of the month, contact Deb Scharper at dscharper@theaftd.org, Iowa link: <https://www.theaftd.org/iowa/>
- 5.6** Next Advisory Council Meeting – February 26, 2025, 9:00 a.m. via Zoom.
- 5.7** Upcoming office closures: December 24, 25, and January 1
- 5.8** Slam Dunk online fundraiser – March 2-9, 2025

6.0 Adjournment

- 6.1** Adjournment

There being no further business before the Board, it was moved by Lori Hain and seconded by Linda Vaudt that the meeting be adjourned at 11:06 a.m.

Aye: all (the motion was declared carried.)

