

We are doing our request for meal site funding for FY25 differently. If you are interested in receiving Congregate/Home Delivered Meal funding assistance from Elderbridge for FY25, the application needs to be to Jody Applegate by 4:30 pm April 15 either by email at japplegate@elderbridge.org or regular mail to 1190 Briarstone Drive, Ste. 3, Mason City, IA 50401

Page 1 is basic information about you as the subcontractor and then the meal site location in the box. Pages 2 & 3 are more information about the site manager, cooks, and bookkeeper so that we have that contact information.

Page 4 is a worksheet to work through the cost of the program and the total amount of money needed to operate. Here you would have the amount needed for the site manager, and other personnel, and the cost of the food/caterer would probably go on one of the "other" lines. This amount is based on 257 serving days. This total will be added to the table on page 1. At the bottom of page 4 is where you would figure the cost per meal.

Page 5 has some questions/more information on how you are going to provide the program. You can just add the answer after the question.

Page 6 is blank - I think that as you type on page 5 it will fill that in, if not it will just add a blank page. Pages 7 and 8 have guidelines that we have to make sure our subcontractors can follow. Not all of these may pertain to your meal site. We just need a name on this page saying you can follow the guidelines about meal sites.

Page 9 is just a checklist to make sure you have completed everything.

A handwritten signature in cursive script that reads "Jody". The signature is written in black ink on a white background.

Jody L Applegate, RDN, LD
Healthy Aging Director
Elderbridge Agency on Aging
1190 Briarstone Drive, Suite 3 | Mason City, Iowa 50401
800.243.0678 japplegate@elderbridge.org | www.elderbridge.org