

Joint Planning Committee Procedures

It is the policy of Elderbridge to conduct an annual Joint Planning Committee meeting to establish priorities for services and funding for the area plan development or annual review.

Frequency and Composition:

- The Joint Planning Committee will meet each year in October
- The Joint Planning Committee will consist of a minimum of three Advisory Council Members, three Board Members and the Agency Management Team.
 - The Advisory Council will appoint representatives at the quarterly meeting held prior to October
 - The Board of Directors will appoint representatives at the October Board Meeting

Meeting Process:

- Review Area Plan goals, objectives and unmet needs
- Review service taxonomies
- Review and discuss mandatory vs. optional services
- Review assurances
- Review funding sources
- Members vote on service priorities based upon their community needs
- Service priorities are rated based upon votes
- Service priorities are presented to the Board of Directors for approval at the November meeting
- Service priorities are used to determine Area Plan focus