

Central Services Board

Meeting Minutes

308 Central Avenue

Fort Dodge, IA 50501

October 8, 2019, 9:30 a.m.

0.0 Call to Order

President Struecker called the meeting to order at 9:31 a.m.

0.1 Roll Call

Beth Will	P	Dale Struecker	P
Ron Newsum	P	Barry Anderson	A

Ex Officio:	Lionel Foster	P
Staff:	Shelly Sindt, CEO	P
	Stacia Timmer, COO	P
	Jennifer Pascal, Finance	P
	Sherri Boedeker, CFO	P
	Amy Simpson, Exec. Asst.	P

0.2 Items to be added to the Agenda by Board Members and Staff

No new items were added to the agenda.

0.3 Adopt Agenda

President Struecker called for a motion to adopt the meeting agenda. It was moved by Beth Will and seconded by Lionel Foster that the meeting agenda be adopted.

Aye: all (the motion was declared carried.)

1.0 Board Affairs

1.1 Adopt Board Meeting minutes from September 10, 2019

President Struecker called for approval of the September 10, 2019, meeting minutes. It was moved by Lionel Foster and seconded by Beth Will that the September 10, 2020 meeting minutes be adopted.

Aye: all (the motion was declared carried.)

1.2 Review and discussion of bid for LED lights in Fort Dodge office

President Struecker stated he met with the electrician and he recommended that the bulbs be replaced. There are 80 some light fixtures in the building. The energy audit that was done on the building several years ago indicated there could be a savings of \$600 a year, but that included replacing the light fixture. The change in bulbs would be 32 watts to 14 watts which would save some money. The bid included eliminating the ballast so there would be no need

to replace those any longer. MidAmerica Energy will pay \$3.00 of the \$8.00 bulb and they may pick up half the labor of the replacement. The total bid amount is \$4,849.

After an in-depth discussion, it was moved by Ron Newsum and seconded by Beth Will to table changing the light fixtures to LED.

Aye: all (the motion was declared carried.)

1.3 Bid for heating and cooling service to the small conference room in Fort Dodge office

President Struecker explained that there was an old heating/cooling unit from 1995 taken off the roof after the roof damage was repaired. There needs to be heating/cooling for two rooms in the building plus entryway/hallway. Some ductwork needs to be done. One thermostat will be used for the two rooms.

It was moved by Ron Newsum and seconded by Lionel Foster to accept the heating/cooling bid from Moeller Furnace Company.

Aye: all (the motion was declared carried.)

1.4 Financial Report – Jennifer Pascal

Finance Assistant Pascal stated that there was a large check from the insurance company that shows there is more money than is actually available. There is roughly \$6,000 of net income available. The financials have been sent off to the auditor. She will be doing a pre-audit before she comes in to do the audit.

It was moved by Beth Will and seconded by Lionel Foster that the financial report be accepted.

Aye: all (the motion was declared carried.)

Finance Assistant Pascal stated this would be her last Central Services meeting as she and her husband are retiring to the country of Panama and that she enjoyed working for Elderbridge.

1.5 Discussion of 25% match for Palo Alto Gaming Grant for windows at the Spencer office

CEO Sindt stated that the Spencer office currently has windows that do not open. The plan is to replace every other window so they open. The Palo Alto Gaming Grant requires a 25% match for the window replacement. The bid for the windows was roughly between \$28,000 and \$32,000. The 25% match could be around \$8,000.

It was moved by Lionel Foster and seconded by Ron Newsum to approve the 25% match for the Palo Alto Gaming Grant.

Aye: all (the motion was declared carried.)

2.0 Upcoming Dates

2.1 Next Central Services meeting – February 2020.

3.0 Adjournment

3.1 Adjournment

There being no further business before the Central Services Board, it was moved by Beth Will and seconded by Ron Newsum that the meeting be adjourned at 10:02 a.m.

Aye: all (the motion was declared carried.)