

ELDERBRIDGE BOARD OF DIRECTORS

Meeting Minutes

Elderbridge Agency on Aging

308 Central Avenue

Fort Dodge, IA 50501

October 9, 2018, 10:00 a.m.

0.0 Call to Order

The meeting was called to order by President Paula Harms at 10:06 a.m.

0.1 Introduction of Board members, staff and visitors.

President Harms called for introductions of visitors and staff. Staff members: Shelly Sindt, CEO, Sherri Boedeker, Finance Director, Amy Simpson, Executive Assistant, and Angie Perez, Public Relations Coordinator/Fundraising were present. Ann Leonard, Liaison to the Board, was absent.

0.2 Roll Call

Mary Jeann Batham	Ph	Mabel Mantel	P
Tim Nichols	Ex	Mike Otto	P
Jan Olson	Ex	Larry Pedley	P
Tracy Quinones	P	Jan Sowers	Ph
Lionel J. Foster	P	Beth Will	P
Paula Harms	P	Vacant	

0.3 Items added to the Board Agenda by Board Members and Agency Staff

No new items were added to the agenda.

0.4 Adopt Agenda

President Harms called for a motion to adopt the October 9, 2018, Board Agenda. It was moved by Lionel Foster and seconded by Tracy Quinones that the agenda be adopted. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.0 Board Affairs

1.1 Approval of September 18, 2018, Board Meeting Minutes

President Harms called for approval of the September 18, 2018, Board Meeting minutes. CEO Sindt asked that the language in 4.1 Agency report referring to her attendance at a state Board of Directors meeting on October 24 and 25 be removed from the minutes. It was moved by Jan Sowers and seconded by Mary Jeann Batham that the September 18, 2018, Board Meeting minutes be approved with the correction to 4.1 Agency Report. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.2 Review and Discussion of Board Bylaws (2nd Reading)

CEO Sindt reported that the Bylaws had been reviewed by the agency attorney. The recommended changes from the attorney were discussed with the Board members. After hearing comments and suggestions from the Board, CEO Sindt will ask for clarification from the agency attorney regarding Article VI, Board of Directors, Section 10. The bylaws will be reviewed again for a final reading at the November Board meeting.

1.3 O.I.L Annual Meeting Report

Mike Otto reported on the Annual Older Iowans Legislative session on September 24 and 25, 2018. The group set four priorities for this coming legislative year.

1. Elder Abuse Law – Iowa is one of the few states that does not have a specific criminal Elder Abuse Law so the members of the OIL Senior Rights Committee recommended to the “body as a whole” that the Older Iowans Legislature should advocate for an Elder Abuse Law based on the proposed legislation supported by the Attorney General’s office during the 2014 legislative session of the Iowa General Assembly.
2. Iowa Care Act – The delegates voted to advocate for passage of the Iowa Care Act. The members of the OIL Workforce/Caregiver Committee proposed that the care act should stipulate, that the name of the family caregiver should be recorded when a loved one is admitted to a hospital; the designated family caregiver should be notified when the loved one is to be discharged to another facility or back home; the hospital should discuss the patient’s care needs to determine if the patient’s care needs can be met at home, and the hospital should provide an explanation and live instructions of the medical tasks to be performed at home.
3. Future Ready Iowa – The OIL advocated for the expansion of the Governor’s Future Ready Iowa program to include the direct care workforce such as Certified Nursing Assistants. The delegates recommended the expansion of the Future Ready Iowa program to help address the recruitment, training, and retention of health care professionals and support staff in all settings.
4. Home Modifications for Older Adults – A statewide survey was completed by OIL and AARP regarding Iowa’s seniors. The survey revealed that the most important issue for Iowa older adults is “aging in place” in their own homes and communities.

1.4 Review and Discussion of Annual Report

CEO Sindt stated that the Annual Report had been completed. This year the report was changed and rearranged to make it more appealing. The report will be professionally printed. The visits to the County Board of Supervisors will begin shortly. The Board of Supervisors will receive individual reports specific to their county that indicate the services provided during the fiscal year. Members will be notified of when visits will be scheduled, and all are encouraged to attend the meetings in their respective counties. Board members were made aware that minor changes have been made to the Clay County and Lyon County reports. New pages will be sent to Board members.

2.0 Finance Report – Sherri Boedeker, Finance Director

2.1 Finance Report

Director Boedeker reviewed the financial report with the Board and stated that it “speaks for itself.” She mentioned that Elderbridge ended fiscal year 2018 with Title III funds carried forward. The carry forward is partially attributed to the increase in fiscal year 2018 funds that were released last spring. The management team will be discussing the best use of the funds, which may include making some one-time purchases such as vehicles or computer replacements for the Agency. The plan for the funds will be discussed at the next Elderbridge board meeting for final approval.

It was moved by Larry Pedley and seconded by Lionel Foster to accept the financial report as presented. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

3.0 Agency Program Report – CEO Shelly Sindt

3.1 Agency Report

CEO Sindt reported on her monthly activities as presented in the Board packet. Angie Perez and Lionel Foster reported on the vision for fundraising and the plan going forward. Untapped markets for fundraising have been identified such as corporate partners. Board members were encouraged to assist her in “soft introductions” to business leaders, industry, and hospitals to begin to build relationships. Communities still need to be made aware of Elderbridge and the services the agency provides.

CEO Sindt stated that the bylaws for the Advisor Council have also been reviewed and updated and the 2nd reading will be on October 24, 2018, when the Advisory Council meets.

Legislative Day will be March 19, 2018, at the Capitol in Des Moines.

3.2 I4a Strategic Planning Session Report

CEO Sindt reported that on September 24 and 25, 2018, there was an i4a Board retreat in Mason City at the Historic Park Inn. During the two day session, the members developed three priorities for the 2019 Policy Agenda. The priorities are as follows:

- PROTECT – Older Iowans from exploitation
- SUPPORT – Caregivers
- ELIMINATE – Barriers to innovation

3.3 Elderbridge Alliance Report

CEO Sindt reported that there are no new requests. Currently, looking at developing a sliding fee scale for services. The hope is that the increase in public relations and fundraising will increase usage of the services of Elderbridge Alliance.

4.0 Community Relations

**4.1 County Updates – Feedback for, Board Members and the general public
No updates at this time**

5.0 Coming Dates

- 5.1** Next Board Meeting – 9:00 a.m. November 13, 2018, Conference Call
- 5.2** Greene County Fun Day – Greene County Community Center, October 10, 2018, 9:00 am to Noon
- 5.3** Next Advisory Council Meeting – October 24, 2018, 9:00 a.m. – Conference Call
- 5.4** Joint Planning Committee Meeting – October 26, 2018, 10:00 a.m., Algona Public Library
- 5.5** Centenarian Recognition Event, October 30th, 2018, 10:00 a.m., Grace Church Mason City
- 5.6** Ready Set Retire, November 10, 2018, 9:00 am to Noon, Mohawk Square Liberty Room, ground floor, Mason City

6.0 Adjournment

6.1 Adjournment

There being no further business before the Board, it was moved by Mike Otto and seconded by Lionel Foster that the meeting is adjourned at 11:38 a.m. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)