

ELDERBRIDGE BOARD OF DIRECTORS

Meeting Minutes

Elderbridge Agency on Aging

Conference Call

May 9, 2017, 10:00 a.m.

0.0 Call to Order

The meeting was called to order by President Steven Ehrhardt at 10:03 a.m.

0.1 Introduction of Board members, staff and visitors.

President Ehrhardt called for introductions of visitors and staff. Staff members: Shelly Sindt, CEO, Sherri Boedeker, Finance Director, Annette Petersen, Director of Client Services and Amy Simpson, Executive Assistant were present. Beth Will, Liaison to the Board was also present.

Annette Petersen introduced herself to the Board and expressed her appreciation in being part of the Elderbridge Agency.

0.2 Roll Call

Mary Jeann Batham	Ex	Mabel Mantel	Ex
Margie Brones	Ph	Mike Otto	Ph
Jim Burns	Ph	Larry Pedley	Ph
Steven Ehrhardt	Ex	Vacant	
Lionel J. Foster	Ph	Jan Sowers	Ph
Paula Harms	Ph	Wilma Straus	Ph

0.3 Items added to the Board Agenda by Board Members and Agency Staff

No new items were added to the agenda

0.4 Adopt Agenda

Vice President Harms called for a motion to adopt the May 9, 2017, Board Agenda. It was moved by Jim Burns and seconded by Margie Brones that the agenda be adopted. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.0 Board Affairs

1.1 Approval of April 11, 2017, Board Meeting Minutes

President Ehrhardt called for approval of the April 11, 2017, Board Meeting minutes. It was moved by Larry Pedley and seconded by Lionel Foster that the April 11, 2017, meeting minutes be approved. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.2 Governance Committee

1.2.1. Beth Will Application for Board Vacancy - Chair Burns stated that Beth Will's application was reviewed by the Governance Committee at the April 28, 2017, committee meeting and was recommended for appointment to fill Roy Schoon's vacant position. It was moved by Jim Burns and seconded by Jan Sowers and that Beth Will be appointed to fill Roy Schoon's vacant position. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.2.2 Approval of Advisory Council Applications – Leane Bodle, Calhoun, Betty Knudsen, Guthrie, Darwin Dau, O'Brien, Maureen Sandberg, Palo Alto, Kelly Schultz, Emmet, and Lori Hain, Floyd. Chair Burns stated that Darwin Dau would be new to the Advisory Council for O'Brien County and that he has been an active member of his community. It was moved by Jim Burns and seconded by Beth Will that all the Advisory Council applications be approved. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.2.3 Discussion and recommendation for slate of officers for next fiscal year.

Chair Burns stated that a slate of officers for the July Board meeting were discussed. The following officers were recommended: Paula Harms, President, Lionel Foster or Larry Pedley, Vice President, Jan Sowers, Secretary and Mary Jeann Batham, Treasurer. The Board will vote by ballot at the June meeting with officers being seated at the July meeting.

1.2.4 Vacant Counties for Advisory Council – Buena Vista, Dickinson, Kossuth, Lyon, Osceola, Webster and Worth

Chair Burns stated that there are still open counties on the Advisory Council that need to be filled. Jan Sowers wondered what the percentage of the Council needed to be 60 or older. At least 51% of the Council needs to be 60 or older. CEO Sindt stated that she has received a name from Kossuth County and she will be contacting her. Bath Bahnsen has also been contacted by CEO Sindt for her interest in the Board or Advisory Council.

1.2.5 Discussion and recommendation for Liaison to Advisory Council to replace departing Board Member Wilma Straus.

Beth Will volunteered to be the liaison to the Advisory Council.

1.3 Area Plan Update

CEO Sindt stated that the Area Plan for FY 2018-2021 has been submitted and a conditional approval from the Iowa Department on Aging. Modifications need to be made for final approval. Some gaps in service needed to be clarified and a direct service waiver is needed for evidenced based programs which will take place on May 24, 2017. CEO Sindt will be making a presentation to the Iowa Department on Aging in early June. Mike Otto stated that the Central Services Committee met before the Board meeting.

2.0 Finance Report – Sherri Boedeker

2.1 Finance Report

Finance Director Boedeker stated she has some concerns about the spending rates for the ADRC and Title III E Caregivers funds. Plans are in place and Elderbridge is spending them appropriately and Elderbridge will be on track by the end of the year. There could be possible cuts for the next fiscal year. Finance Director Boedeker stated she would have more information for the Board at the June meeting. It was moved by Jim Burns and seconded by Margie Brones that the financial report be accepted. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

3.0 Agency Program Report

3.1 CEO Report – Shelly Sindt

CEO Sindt stated that Iowa handed down a \$90,000 budget reduction for the current year. She will be meeting with the state on May 15, 2017, to learn the budget reductions for the next fiscal year. The anticipated cuts will be deep and could reach \$180,000. The Board will be informed of what the budget cuts will be after the May 15 meeting. Elderbridge is seeking bids for IT firms in an effort to reduce costs. Reducing staffing levels, reducing HCBS contracts amounts, and going to a shorter work are also being considered to absorb the budget cuts.

Upper Des Moines Opportunity is looking to relocate their offices and would like to lease space and warehouse space from the Spencer office. CEO Sindt will be speaking with Upper Des Moines in the coming weeks.

Currently Ameri-Health Caritas has not negotiated a contract with Mercy Hospitals. Ameri-Health may be taking over the case management function by the end of the year.

CEO Sindt and Elderbridge staff will be meeting with Bob Lincoln from County Social Services to discuss future collaborative efforts.

CEO Sindt has joined Rotary in Spencer and has enrolled in a non-profit management course that will take place over a six month period.

3.2 Elderbridge Alliance Update – Shelly Sindt

The Elderbridge Alliance Board met on April 25, 2017. The Alliance Board approved the logo and tagline. The Alliance Board also will review the brochure and provide feedback. The website is in progress. The kick off date is July 1, 2017, but the hope is to start sooner. President Ehrhardt will be joining the Elderbridge Alliance Board when his term concludes with the Elderbridge Board of Directors on June 30, 2017.

4.0 Community Relations

4.1 County Updates – Feedback from Board Members and/or general public

Beth Will indicated the Board training after the April meeting was very beneficial and there should be future training for the whole Board. CEO Sindt stated she would look at bringing in a trainer for a Board retreat for possibly September.

5.0 Coming Dates

5.1 The next Board Meeting – 10:00 a.m. June 20, 2017 – Fort Dodge Elderbridge office.

- 5.2 Older Americans Month - May
- 5.3 Caregiver Outreach Event -Thursday, May 11th--- Audubon, Iowa, Audubon Memorial Building, 410 North Park Avenue, 6:00 pm pizza and salad
- 5.4 Caregiver Outreach Event - Thursday, May 18th—Jefferson, Iowa, Wild Rose Casino, 777 Wild Rose Road, 6:00 pm buffet dinner
- 5.5 Advisory Council Meeting – May 24, 2017, 10:30 a.m., Fort Dodge Elderbridge Office
- 5.6 Caregiver Outreach Event - Thursday, June 1st---Orange City, Iowa, Pizza Ranch, 1505 8th Street Southeast, 6:00 pm buffet dinner
- 5.7 Caregiver Outreach Event - Thursday, June 8th---Sibley, Iowa, Pizza Ranch, 316 9th Street, 6:00 pm buffet dinner
- 5.8 Caregiver Outreach Event - Tuesday, June 13th---Sanborn, Iowa, Pizza Ranch, 107 West 7th Street, 6:00 pm buffet dinner
- 5.9 World Elder Abuse Awareness Day – June 15
- 5.10 Caregiver Outreach Event -Thursday, June 22nd---Larchwood, Iowa, Grand Falls Casino, 1450 Grand Falls Blvd., 6:00 pm buffet dinner

8.0 Adjournment

8.1 Adjournment

There being no further business before the Board, it was moved by Jim Burns and seconded by Beth Will that the meeting be adjourned at 10:55 a.m. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)