0.0 Call to Order

The meeting was called to order by President Steven Ehrhardt at 10:03 a.m.

0.1 Introduction of Board members, staff and visitors.

President Ehrhardt called for introductions of visitors and staff. Staff members: Shelly Sindt and Donell Doering, Co-Executive Directors, Sherri Boedeker, Finance Director, and Amy Simpson, Administrative Assistant were present. Diane Sarich, Liaison to the Board was present.

0.2 Roll Call

Mary Jeann Batham Ph Mike Otto Ph
Margie Brones Ph Roy Schoon Ph
Jim Burns Ph Gary Schriver Ph
Steven Ehrhardt Ph Jan Sowers Ph
Paula Harms Ph Wilma Straus Ph
Mabel Mantel Ph Vacant

0.3 Items added to the Board Agenda by Board Members and Agency Staff

There were no additional items added to the agenda.

0.4 Adopt Agenda

President Ehrhardt called for a motion to adopt the February 9, 2016, agenda as written. It was moved by Mabel Mantel and seconded by Jim Burns that the agenda be adopted. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.0 Board Affairs

1.1 Approval of January 12, 2016, Board Meeting Minutes and the January 15, 2016, Special Meeting Minutes

President Ehrhardt called for approval of the January 12, 2016, Board Meeting minutes and the January 15, 2016, Special Meeting Minutes. It was moved by Paula Harms and seconded by Mary Jeann Batham that the January 12, 2016, meeting minutes and the January 15, Special Meeting Minutes be approved as written. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)
1.2 Fundraising Committee
   1.2.1 Fundraising Report
   Chair Gary Schriver stated that the committee discussed getting more publicity for the endowment fund. There will be a Younkers Community Days on February 26 and 27 that will be at any Younkers store. This is the first year that Elderbridge participated in the Community Days promotion. Booklets of coupons were sold for $5.00 a piece.

   It was moved by Gary Schriver and seconded by Rou Schoon that the Fundraising Report be accepted. On roll call the vote was as follows:

   Aye: all (the motion was declared carried.)

1.3 Nominating/Governance Committee Report
   1.3.1 Approval of Diane Sarich to fill vacant Board position
   Governance Committee Chair Burns stated that at the last meeting the Board accepted Chris White’s resignation. Diane Sarich submitted an application to fill the vacant position. The Governance Committee reviewed the application and recommended Diane Sarich for the vacant position on the Board.

   It was moved by Jim Burns and seconded by Mike Otto to approve Diane Sarich to fill the open position vacated by Chris White. On roll call the vote was as follows:

   Aye: all (the motion was declared carried.)

   1.3.2 Approval of Diane Sarich to fill vacancy on Nominating/Governance Committee
   Chair Burns stated that Diane Sarich has agreed to fill the vacant position on the Governance Committee.

   It was moved by Jim Burns and seconded by Jan Sowers that Diane Sarich fill the vacancy on the Governance Committee. On roll call the vote was as follows:

   Aye: all (the motion was declared carried.)

1.4 Elderbridge Alliance Board
   1.4.1 Approval of start-up costs
   Sherri Boedeker, Finance Director, proposed start-up costs of $9,890 that includes legal expenses and the cost for an additional GMS license. The Elderbridge Alliance Board met on January 20, 2016, to review the bylaws and to discuss start-up costs. Finance Director Boedeker will check on the local banks and will report back to the Mary Jeann Batham and Steve Kruse.

   It was moved by Jim Burns and seconded by Mary Jeann Batham that Elderbridge Alliance be approved for a loan in the amount of $9,890 with 1.5% interest. On roll call the vote was as follows:

   Aye: all (the motion was declared carried.)
1.5 Elderbridge Bylaws

1.5.1 First reading of Bylaws, Article VII, Committees, Section 4, Human Resources Committee.

At the January Board meeting it was discussed adding the Human Resources Committee to the Bylaws as a standing committee. The revised bylaws were sent to the Board to review.

It was moved by Gary Schriver and seconded by Jim Burns that the first reading of the bylaws that includes the Human Resources Committee as a standing committee be accepted and that future readings of the bylaws be waived. On roll the call the vote was as follows:

Aye: all (the motion is declared carried.)

1.6 Iowa Governor’s Conference on Aging and Disabilities and Annual n4a Conference

The Governor’s Conference on Aging and Disabilities is scheduled for May 23-26, 2016, in Des Moines, Iowa. It was decided to have two Board members and possibly one Advisory Council member attend the conference. After a moderate discussion, it was decided that up to 15 participants be allowed to attend. Attendees will include staff, Board members and Advisory Council members.

It was moved by Paula Harms and seconded by Roy Schoon that up to 15 participants can be sent to the Iowa Governor’s Conference in May 2016. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

Annual n4a Conference will be in San Diego in July 2016. After a brief discussion, it was moved by Mike Otto and seconded by Jim Burns to send up to five people to the conference in July 2016. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

2.0 Finance Report

2.1 Finance Report – Sherri Boedeker, Finance Director

Finance Director Boedeker indicated that there is currently a cash basis expense over revenue of approximately $12,000. Elderbridge received a letter from Iowa Medicaid Enterprise asking to cost settle. A refundable advance will need to be paid back to IME.

Elderbridge received $234,203 from county contributions. Finance Director Boedeker commended staff and Board members that met with the County Board of Supervisors to request funding. A preliminary Area Plan budget was discussed with the Board.

It was moved by Margie Brones and seconded by Mabel Mantel that the finance report be accepted. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)
3.0 Agency Program Report
3.1 Manager’s Report – Shelly Sindt and Donell Doering, Co-Executive Directors

The Elderbridge Alliance Board met in January 2016 and the Bylaws are in the final stages. The changes have been incorporated into the Bylaws that the Elderbridge Alliance suggested. The aging network in Iowa is looking at a different phone system through the ICN (Iowa Communication Network). Grant money is available for the AAA’s to purchase the new phone system. All hardware will be purchased through the grant. Elderbridge is ready to move forward with the new ICN phone system.

3.1.1 Managed Care Update

Co-Executive Sindt stated that we currently have two care coordinator positions open and one options counselor position open in Fort Dodge. Elderbridge hopes to fill the open position in the coming weeks. The state plan is to implement managed care on March 1, 2016. The federal government at this point has not given approval. Elderbridge has signed contracts with Ameri-Health – Caritas and Ameri-Group. A United Healthcare has expressed interest in contracting with Elderbridge for case management, however, the reimbursement rate is not adequate and funding would need to be found in order to cover costs. Elderbridge has lost a total of 12 employees to the managed care companies.

3.1.2 Focus Areas for Area Plan Needs Assessment

Elderbridge is gearing for a multi-year Area Plan for FY 2018-2021. The Area Plan development and implementation has changed from past years. There will be eight different phases to developing the Area Plan. Elderbridge is currently in the first phase of the process which is to ask for input from the Board, staff, Advisory Council and stakeholders to get an input on three focus areas. A questionnaire will be developed and sent out to the Board for input.

4.0 Community Relations
4.1 County Updates – Feedback from Board Members and/or general public

Mike Otto said that the Dinner Date site in Sibley they will be celebrating the 103 birthday of a regular attendee of the meal site.

5.0 Coming Dates
5.1 Next Board meeting is March 8, 2016, at 10:00 a.m. in Fort Dodge.
5.2 Ready, Set, Retire – February 11 and 18, 2016, 6:30 – 9:00 p.m. at Estherville VFW
5.3 Advisory Council meeting is February 24, 2016, at 10:30 a.m. in Fort Dodge

6.0 Adjournment
6.1 Adjournment

There being no further business before the Board, it was moved by Jim Burns and seconded by Roy Schoon that the meeting be adjourned at 11:15 a.m. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)