

ELDERBRIDGE BOARD OF DIRECTORS

Meeting Minutes

Elderbridge Agency on Aging

308 Central Avenue

October 10, 2017, 10:00 a.m.

0.0 Call to Order

The meeting was called to order by President Paula Harms at 10:11 a.m.

0.1 Introduction of Board members, staff and visitors.

President Harms called for introductions of visitors and staff. Staff members: Shelly Sindt, CEO, Sherri Boedeker, Finance Director were present. Ann Leonard, Liaison to the Board was excused.

0.2 Roll Call

Mary Jeann Batham	P	Mabel Mantel	P
Vacant		Mike Otto	P
Jim Burns	P	Jan Olson	Ph
Vacant		Larry Pedley	Ph
Lionel J. Foster	P	Jan Sowers	P
Paula Harms	P	Beth Will	P

0.3 Items added to the Board Agenda by Board Members and Agency Staff

No new items were added to the agenda.

0.4 Adopt Agenda

President Harms called for a motion to adopt the September 12, 2017, Board Agenda. It was moved by Jan Sowers and seconded by Jim Burns that the agenda be adopted. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.0 Board Affairs

1.1 Approval of September 12, 2017, Board Meeting Minutes

President Harms called for approval of the September 12, 2017, Board Meeting minutes. It was moved by Beth Will and seconded by Mabel Mantel that the September 12, 2017, Board Meeting minutes be approved. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.2 Central Services Report

The rent was discussed for the Fort Dodge and Spencer locations. It was decided to increase the rent by 2%. The Spencer office has roof damage due to hail. Looking into whether insurance will cover the damage. Dale Struecker provided updates concerning the Fort Dodge office. All loans have been paid. The LifeLong Links office in Mason City has moved to the second floor where the Elderbridge office is located to save in rent. The next meeting will be in January 2018.

It was moved by Jim Burns and seconded by Lionel Foster that the Central Services Board report be accepted. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.3 Board Vacancies

There are two openings on the Board. When considering filling the vacancy the background of the candidate is important. Two names were suggested: Jamie Caulking and Steve Pasil. Contacts will be made to those individuals for their interest. Jim Burns also stated there are still county vacancies on the Advisory Council.

1.4 Review and Discussion of Annual Report

The Board reviewed the Annual Report. Finance Director Sherri Boedeker handed out County reports that will be shared with the County Board of Supervisors. Executive Assistant Amy Simpson will be scheduling the county visits and the dates and times of the meetings will be shared with the Board and the Advisory Council for their participation.

It was moved by Mike Otto and seconded by Mabel Mantel that the Annual Report be approved. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.5 Appointments to the Joint Planning Committee

Lionel Foster, Beth Will, Mike Otto and Mabel Mantel volunteered for the Joint Planning Committee. A meeting will take place in Spencer in November. It was moved by Jim Burns and seconded by Jan Sowers that Lionel Foster, Beth Will, Mike Otto and Mabel Mantel be named to the Joint Planning Committee. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.6 Discussion of Strategic Plan from Board Retreat

Joe Sample, Director of i4a presented the results from the Board Retreat held on September 12, 2017, at Kennedy Park in Fort Dodge. It was concluded that Elderbridge's Mission Statement needs to be more inclusive to what services Elderbridge provides. A committee was formed to review Joe Sample's information.

1.7 OIL (Older Iowans Legislature) Report

Lionel Foster, Beth Will, Mike Otto and Mabel Mantel reported on the OIL meeting held in Des Moines on September 25 and 26, 2017. The meeting came up with three resolutions during this session. 1) Guardianship and Conservatorship; 2) Alternative Sources of Funding, and 3) Expansion of Direct Care Workforce Registry.

1.8 Fundraising Committee Report

1.8.1 Elderbridge Endowment

The current goal is to increase the donations to the endowment. It was requested that all Board members make a monthly commitment to increasing donations and making the public aware of the endowment. Phone calls can be made to those that receive the Renaissance newsletter to encourage donation. There is a 25% tax credit on donations. It was moved by Mary Jeann Batham and

seconded by Mabel Mantel that the Fundraising report be accepted. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

2.0 Advisory Council Report – Lionel Foster

Liaison to the Advisory Council Foster stated that the last meeting of the Advisory Council was on August 23, 2017. Officers were elected during the meeting. Susan Osvald, President, Becky Koppen, Vice President and Lori Hain, Secretary. Lori Hayungs from Sioux County gave a presentation on how to access the Iowa State Extension website for information that is happening in each county.

3.0 Finance Report – Sherri Boedeker, Finance Director

Finance Director Boedeker informed the Board that the annual audit has been scheduled for October 16-20, 2017, and does not anticipate any problems. State funding has been cut and the MCO's began shifting case management clients away from the AAAs. There will be no revenue from Medicaid case management after January 2018. It was moved by Jim Burns and seconded by Beth Will that the financial report be accepted. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

The original advance of \$50,000 to Elderbridge Alliance is almost gone. It was used to set-up of the program and for advertising fees. The Board authorized an additional line of credit up to \$50,000. It was moved by Jim Burns and seconded Mike Otto that a line of credit up to \$50,000 for Elderbridge Alliance be approved. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

4.0 Agency Program Report

4.1 CEO Report

CEO Sindt stated she has completed the non-profit training course with a grade of "A". The new Fidelity phone system is now in use by the agency and conferencing for meetings will now be through the agency phone system.

5.0 Community Relations

5.1 County Updates – Feedback for, Board Members and/or general public
No updates at this time

6.0 Coming Dates

6.1 Next Board Meeting – 9:00 a.m. November 14, 2017, Conference Call

6.2 All Staff Meeting – October 26, 2017, Fort Dodge Elderbridge Office

6.3 Next Advisory Council meeting – October 25, 2017, 9:00 a.m. Conference call

7.0 Adjournment

7.1 Adjournment

There being no further business before the Board, it was moved by Mike Otto and seconded by Mary Jeann Batham that the meeting be adjourned at 12:40 p.m. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)