

ELDERBRIDGE BOARD OF DIRECTORS

Meeting Minutes

Elderbridge Agency on Aging

Conference Call

August 8, 2017, 10:00 a.m.

0.0 Call to Order

The meeting was called to order by Vice President Lionel Foster at 10:05 a.m.

0.1 Introduction of Board members, staff and visitors.

Vice President Foster called for introductions of visitors and staff. Staff members: Shelly Sindt, CEO, Sherri Boedeker, Finance Director, and Amy Simpson, Executive Assistant were present. Ann Leonard, Liaison to the Board was absent.

0.2 Roll Call

Mary Jeann Batham	Ph	Mabel Mantel	Ph
Vacant		Mike Otto	Ph
Jim Burns	Ph	Jan Olson	Ph
Vacant		Larry Pedley	Ph
Lionel J. Foster	Ph	Jan Sowers	Ph
Paula Harms	Ex	Beth Will	Ph

0.3 Items added to the Board Agenda by Board Members and Agency Staff

No new items were added to the agenda.

0.4 Adopt Agenda

Vice President Foster called for a motion to adopt the August 8, 2017, Board Agenda. It was moved by Beth Will and seconded by Jim Burns that the agenda be adopted. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.0 Board Affairs

1.1 Approval of July 11, 2017, Board Meeting Minutes

Vice President Foster called for approval of the July 11, 2017, Board Meeting minutes. It was moved by Jim Burns and seconded by Beth Will that the July 11, 2017, Board Meeting minutes be approved. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.2 Central Services Report

Jim Burns stated that officers were elected at the Central Services Committee meeting on August 8, 2017. Dale Struecker is the President, Lionel Foster is the Vice President and Jan Sowers is the Secretary/Treasurer. The finances were discussed during the meeting. Upper Des Moines Opportunity was in process of moving in to the Spencer building. The move was going well. President Struecker stated that the Fort Dodge office needs insulation in the ceiling which would help reduce energy costs. There should be

rebates available from Alliant energy to defray costs. He will get a current bid and find out about the rebates.

It was moved by Mabel Mantel and seconded by Jan Sowers that the Central Services report be accepted. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.3 Governance Committee Report

1.3.1 Update on Board Vacancies

There are two openings on the Board. Rick Burke from Winnebago County was approached about serving on the Board. He has declined and will remain on the Advisory Council.

1.3.2 Advisory Council Openings

There are four counties that remain open at this time. Buena Vista, Lyon, Osceola and Webster. CEO Sindt stated that the VISTA Volunteer has been trying to fill those vacancies and will continue until his assignment with Elderbridge concludes in August.

1.3.3 Approval of Kathleen Johnson Application for Dickinson County

Chair Jim Burns stated that the Governance Committee met on August 7, 2017, to discuss the application. She has been a volunteer in her community as has worked with the elderly. She was also a caregiver to her elderly father.

It was moved by Jim Burns and seconded by Larry Pedley that Kathleen Johnson be elected to represent Dickinson County. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.4 N4a Conference Report

CEO Sindt stated she attended the annual n4a Conference in Savannah, Georgia in July and was also a presenter. She was part of a panel on dental health for seniors called, "I Smile Silver." Looking into a grant to have a one day dental clinic. Elderbridge would contact dentists to request participation.

Federal monies for the coming fiscal year is still not known and funding alternatives will need to be developed.

2.0 Finance Report – Sherri Boedeker

2.1 Finance Report

Finance Director Boedeker stated that she is optimistic about the financial standing of Elderbridge. The excess revenue is close to \$250,000. Medicaid case management accounts for \$158,000 and Medicaid nutrition accounts for \$41,500. Worker's Compensation costs for FY18 have not been figured yet. Elderbridge Alliance has invoiced \$1,075 so far. An amount of \$25,000 has been moved to MFB Bank.

It was moved by Mabel Mantel and seconded by Jim Burns that the financial report be accepted. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

3.0 Agency Program Report

3.1 CEO Report – Shelly Sindt

CEO Sindt stated that Elderbridge will no longer be using the ICN phone system. There have been too many problems with the system and other AAA's have cancelled the service also. The Carroll office currently has two employees and the current space is too large. The rent has been renegotiated with the landlord and will be \$400 a month. The landlord is looking to rent the space. The Board Retreat is scheduled for September 12, 2017, at Kennedy Park in Fort Dodge. I4a Director Joe Sample will be conducting the Board Retreat.

3.2 Elderbridge Alliance Report

There will be written reports in the future concerning the activities of the Elderbridge Alliance. The Errand Buddy service has been used in Spencer and the care coordination services have been used in Mason City. An Open House has been scheduled for the Fort Dodge today. A ribbon cutting ceremony for Elderbridge Alliance will be on August 16, 2017, in Mason City.

4.0 Community Relations

4.1 County Updates – Feedback from Board Members and/or general public No updates at this time.

5.0 Coming Dates

5.1 The next Board Meeting – 10:00 a.m. September 12, 2017 – Board Retreat, Kennedy Park Shelter House

5.2 Older Iowans Legislature – September 25 and 26, 2017, State Capitol, Des Moines Mike Otto reported the theme is "Lets Pack the House". Attendance in the past has been lacking. It is important that as many people attend as possible. Elderbridge will pay \$100 for up to 10 people to attend the meeting. There is a \$25 membership fee to join OIL. He encouraged Board members to attend and if they know of anyone interested in attending to contact him.

5.3 Next Advisory Council meeting - August 23, 2017, 10:30 a.m. in Fort Dodge Elderbridge Office

6.0 Adjournment

6.1 Adjournment

There being no further business before the Board, it was moved by Mary Jean Batham and seconded by Mabel Mantel that the meeting be adjourned at 10:43 a.m. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)