

ELDERBRIDGE BOARD OF DIRECTORS

Meeting Minutes

Elderbridge Agency on Aging

Conference Call

August 9, 2016, 10:00 a.m.

0.0 Call to Order

The meeting was called to order by President Steven Ehrhardt at 10:02 a.m.

0.1 Introduction of Board members, staff and visitors.

President Ehrhardt called for introductions of visitors and staff. Staff members: Shelly Sindt and Donell Doering, Co-Executive Directors, Sherri Boedeker, Finance Director, and Amy Simpson, Administrative Assistant were present. Beth Will, Liaison to the Board was present via telephone.

0.2 Roll Call

Mary Jeann Batham	Ph	Mike Otto	Ph
Margie Brones	Ph	Roy Schoon	Ph
Jim Burns	Ex	Gary Schriver	Ph
Steven Ehrhardt	Ph	Jan Sowers	Ph
Paula Harms	Ph	Wilma Straus	Ph
Mabel Mantel	EX	Vacant	

0.3 Items added to the Board Agenda by Board Members and Agency Staff

No new items were added to the agenda.

0.4 Adopt Agenda

President Ehrhardt called for a motion to adopt the August 9, 2016, Board Agenda. It was moved by Paula Harms and seconded by Margie Brones that the agenda be adopted. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.0 Board Affairs

1.1 Approval of July 12, 2016, Board Meeting Minutes

President Ehrhardt called for approval of the July 12, 2016, Board Meeting minutes. Mary Jeann Batham asked who Joene Bohlmann was that is serving on the Fundraising Committee. It was explained that she is an Advisory Council member and usually one or two Advisory Council members serve on the Fundraising Committee. Vice President Harms indicated under Section 1.3.2 Finance Committee needs to be changed to Fundraising Committee.

It was moved by Paula Harms and seconded by Mary Jeann Batham that the July 12, 2016, Board Meeting Minutes be approved with the correction to Section 1.3.2. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.2 Election of Central Services Members

President Ehrhardt called for a motion to elect Dale Struecker, Paula Harms, Jan Sowers, Mabel Mantel, Jim Burns and Mike Otto as the Liaison to the Board. After a brief discussion of the members, it was moved by Margie Brones and seconded by Roy Schoon that Dale Struecker, Paula Harms, Jan Sowers, Mabel Mantel, Jim Burns and Mike Otto as Liaison be elected to the Central Services Board. On roll call the vote is as follows:

Aye: all (the motion is declared carried.)

1.3 Governance Committee Report

1.3.1 Approval of Deb Woodcock of Clay County for Advisory Council

Deb Woodcock has served on the Iowa Governor's Advisory Council for Caregivers, Iowa Decision Makers Advisory Council, Federal Advisory Board for Caregivers, SHIP Counselor for 15 years. She also was the Caregiver Director for Northwest Aging.

It was moved by Paula Harms and seconded by Mike Otto that Deb Woodcock be appointed to the Advisory Council for Clay County. Mike Otto stated that Deb Woodcock trained him as a SHIP volunteer and that she has extensive knowledge concerning the issues facing the elderly. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.3.2 Discussion of filing vacant Board Member position

Mike Otto stated that Deb Woodcock would make an excellent candidate as a Board Member. Shelly Sindt, Co-Executive Director stated that she is not sure if Deb Woodcock would have the time since she travels extensively with her husband. Paula Harms stated that Jim Burns recommended sending an application to John Boender who he has spoken with concerning serving on the Board.

It was moved by Paula Harms and seconded by Mike Otto that the vacant Board Member position be filled. Applications will be sent to prospective candidates and if Board Members have any prospective candidates to contact Amy Simpson so an application can be sent out. On roll the call the vote was as follows:

Aye: all (the motion was declared carried)

1.4 Fundraising Committee Report

1.4.1 Fundraising Report

Mary Jeann Batham stated that Walmart has denied Elderbridge on multiple occasions indicating that they did not know enough about Elderbridge. Tammie McCready, has sent additional information to Walmart to inform them of what Elderbridge does for the elderly. Elderbridge has received \$5,000 from the Farrer Foundation for the Elder Rights program. Renze Foundation awarded Elderbridge \$6,060 for the purchase of emergency meals and trays. Bertha Stebens has awarded Elderbridge \$10,000 for the Elder Rights Program. The 100 Women Who Care in Fort Dodge has awarded Elderbridge \$10,000 to be used in Fort Dodge.

It was moved by Mike Otto and seconded by Roy Schoon that the fundraising report be approved. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.5 Human Resources Committee

1.5.1 Human Resources Committee Report

Chair Schriver stated that the job descriptions were sent to Donna Harvey, Director of Iowa Department on Aging. She supplied some change or suggestions for the position of Executive Director. The Human Resources Committee needs to meet to discuss the changes recommended by Director Harvey. Mike Otto wanted to know if the attorney had been contacted regarding the ability to promote from within. The Board can promote from within for the position of Executive Director.

It was moved by Gary Schriver and seconded by Mike Otto that the Human Resources report be accepted. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

1.6 n4a Annual Conference Report

President Ehrhardt stated that the conference was very informative. The population of elderly in the future will be huge and the funding will not be keeping up with the number of seniors. Mike Otto said seniors are healthier and want to contribute and work in their communities. Co-Executive Director Doering stated that the general sessions were very good. She was involved in presenting a workshop on the Lean Event that was held statewide and was asked many questions about the merger of the AAA's in the state of Iowa. Co-Executive Director Sindt focused on advocacy and business development and is looking into credentialing the case management program to increase the value of the case management program with the MCO's.

2.0 Finance Report

2.1 Finance Report – Sherri Boedeker, Finance Director

Finance Director Sherri Boedeker stated that the Finance Department is trying to get the accruals in and there has been a lot of late invoicing for FY 2016. The focus is finishing FY 2016 to submit the cost share report to the state by August 15, 2016. Amerihealth issues have been resolved, but Elderbridge still has not received payment for the April and June claims.

It was moved by Mike Otto and seconded by Mary Jeann Batham that the finance report be accepted. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)

3.0 Agency Program Report

3.1 Manager's Report – Donell Doering/Shelly Sindt, Co-Executive Directors

Co-Executive Director Donell stated that Elderbridge will be submitting the IRS Form 1023 for Elderbridge Alliance soon. Once that is done the Alliance will meet. The Elder Rights position that will be paid from the VOCA grant has been filled. Currently looking to hire an IR&A person soon for the Mason City office. There will be a Centenarian event in October. More details to come in the near future.

Co-Executive Director Sindt indicated that quite a few cases were discharged in June and July and transitioned to United Healthcare. Elderbridge is no longer providing any case management to United Healthcare. None of the AAA's in the state are providing case management for United Healthcare. Elderbridge did receive 17 new clients from Crawford County that helped off-set some of the loss of cases. A business plan is in the process of being created for Elderbridge Alliance regarding the fee-for-service. Contributions can be requested from clients that are not on Medicaid Waiver. A sign and letter has been drafted regarding contributions.

A new VISTA volunteer, Andrew Buenger, will start working in the Spencer office. Projects are ready for him to begin work. He can also do outreach to the 29 counties for 100 Women Who Care.

Co-Executive Sindt has met with the contractor regarding replacing the siding in Spencer. The building will look the same once it is completed. T

he siding will be ordered and they hope to begin work in the first part of September. Elderbridge will have a booth at the Clay County Fair. Local law enforcement has generously donated a part of their booth to Elderbridge, which they have done in past years.

4.0 Community Relations

- 4.1** County Updates – Feedback from Board Members and/or general public
There are no updates at this time.

5.0 Coming Dates

- 5.1** The next Board Meeting – 10:00 a.m. September 13, 2016 – Spencer Elderbridge office
5.2 Older Iowans Legislature – September 26 and 27, 2016, State Capitol, Des Moines
5.3 Senator Amanda Ragan will receive the first “Lahoma N. Counts Memorial Award” that will be presented at the opening of the session of the Older Iowans Legislature on September 26, 2016, in the house chamber at the State Capitol in Des Moines.

6.0 Adjournment

- 6.1** Adjournment

There being no further business before the Board, it was moved by Mike Otto and seconded by Roy Schoon that the meeting be adjourned at 10:54 a.m. On roll call the vote was as follows:

Aye: all (the motion was declared carried.)