



**ELDERBRIDGE AGENCY ON AGING**  
**ADVISORY COUNCIL MEETING MINUTES**  
 308 Central Ave. Fort Dodge, IA  
 Wednesday, August 24, 2016  
 10:30 AM

**0.0 Call to Order**

Kelly Schultz, presiding president, called the meeting to order at 10:30 a.m.

**0.1** The advisory council members, staff members, and guests introduced themselves. Also present were: Donell Doering and Shelly Sindt, Co-Executive Directors; Amy B. Simpson, Administrative Assistant and Wilma Straus, Board Representative. A quorum was present with 19 members in attendance in person and via telephone.

|                              |    |                                 |   |                               |    |
|------------------------------|----|---------------------------------|---|-------------------------------|----|
| Susan Osvald<br>Audubon      | P  | Tracy Quinones<br>Franklin      | P | Larry Pedley<br>Osceola       | P  |
| Tracy Gotto<br>Buena Vista   | A  | Joan Tiffany<br>Greene          | P | Maureen Sandberg<br>Palo Alto | A  |
| Leane Bodle<br>Calhoun       | P  | Betty Knudsen<br>Guthrie        | P | Clint Fogde<br>Pocahontas     | P  |
| Joene Bohlmann<br>Carroll    | P  | Vacant<br>Hamilton              |   | Patricia Rubendall<br>Sac     | P  |
| Amanda Ragan<br>Cerro Gordo  | A  | Marlene Gray<br>Hancock         | P | Lori Hayungs<br>Sioux         | Ph |
| Deb Woodcock<br>Clay         | Ph | Janeice Geitzenauer<br>Humboldt | P | Carol Barber<br>Webster       | A  |
| Steve Fitzgerald<br>Crawford | Ex | Paul Haverly<br>Kossuth         | P | Rick Burke<br>Winnebago       | Ex |
| Beth Will<br>Dickinson       | Ph | Vacant<br>Lyon                  |   | Nancy Franck<br>Worth         | Ex |
| Kelly Schultz<br>Emmett      | P  | Sandy Chilson<br>Mitchell       | P | Ann Leonard<br>Wright         | P  |
| Lori Hain<br>Floyd           | Ex | Vacant<br>O'Brien               |   | Wilma Straus<br>Board Rep     | P  |

**0.2** Items to be added to/deleted from the Agenda by Council Members and Staff  
No new items were added and no items were deleted from the agenda.

**0.3** Adopt Agenda  
It was moved by Joan Tiffany and seconded by Paul Haverly to adopt the agenda.  
Motion carried.

**1.0** **Council Affairs**

**1.1** Approval of the May 25, 2016, Council Meeting Minutes

It was moved by Beth Will and seconded by Larry Pedley that the May 25, 2016, meeting minutes be approved. Motion carried.

**1.2** Council Members

**1.2.1** Seating of New Council Members, Lori Hain, Floyd County, Leane Bodle, Calhoun County, Betty Knudsen, Guthrie County, Sandy Chilson, Mitchell County and Deb Woodcock, Clay County.

New members Leane Bodle, Deb Woodcock, Sandy Chilson and Betty Knudsen introduced themselves to the Advisory Council. Sandy Chilson from Mitchell County who was seated at the May 2016 meeting, also introduced herself since she was not in attendance at the May 2016. New members were seated and welcomed to the Advisory Council.

**1.2.2** Open Positions – Hamilton, Lyon and O’Brien Counties

President Schultz asked for assistance in finding candidates for Hamilton, Lyon and O’Brien Counties. If members know of anyone willing to serve, contact Elderbridge.

**1.3** Nominating Committee Report and Election of Officers

**1.3.1** Election of Officers

After a brief discussion it was recommended that Kelly Schultz remain as President, Steve Fitzgerald, Vice President and Secretary would be Rick Burk.

It was moved by Joene Bohlmann and seconded by Susan Osvald that Kelly Schultz be elected as President, Steve Fitzgerald as Vice President and Rick Burke as Secretary. Motion Carried.

**1.3.2** Advisory Council Representative to the Board

It was recommended that Beth Will from Dickinson County serve as the representative to the Board of Directors.

**1.4** Appointment to the Board Fundraising Committee

Joene Bohlmann volunteered to serve another year on the Fundraising Committee

**1.5** Determination of Meeting Schedule

After a brief discussion, it was determined that the meeting schedule remain the same. Meeting months are February, May, August and October on the 4<sup>th</sup> Wednesday of the month.

## **2.0 Board Liaison Report – Wilma Straus**

Wilma Straus reported that the Spencer office will be receiving new siding in the coming months and the shingles on the outside of the Fort Dodge building will be replaced also.

## **3.0 Review of Advisory Council's Roles and Bylaws – Donell Doering, Co-Executive Director**

Co-Executive Director Doering reviewed the following key points of the Bylaws and the Roles and Responsibilities of Advisory Council.

- Advisory Council members review and make recommendations on the Area plan.
- Review and recommendation services that Elderbridge provides.
- Advocate for seniors in your County.
- PSA-1 (Planning and Service Area) is Elderbridge's designation number by the state of Iowa.
- Service area includes 29 counties. Each member represents a county.
- Term of office is for three (3) years and members can serve no more than two (2) consecutive terms for a total of six (6) years.
- Advisory Council members are volunteers and are not paid. Mileage to quarterly meetings is reimbursed and lunch is provided.
- Three officers are elected annually. A nominating committee will be appointed each year to make recommendations for officers.
- Attendance at quarterly meetings is important.

## **4.0 Agency Report – Donell Doering/Shelly Sindt – Co-Executive Directors**

### **4.1 Agency Report**

Agency is finishing up the fiscal year. The Annual Report for 2015-2016 will be provided at the October meeting. Management begins scheduling meetings with County Board of Supervisors in late September, early October.

Elderbridge will be getting a new phone system. The ICN (Iowa Communications Network) will be put into all offices by the end of September. All AAA offices will be linked together.

Harmony Software is taking the place of ESP. The software is used to input client information and the services/units they are receiving. Phase I has been implemented that involved Elder Rights and LifeLong Links. Phase II will begin soon.

There are three (3) new LifeLong Links staff in Mason City and two (2) new Elder Rights staff in Mason City and Fort Dodge.

The Centenarian event this year will be in Spencer on October 26, 2016. Last year's event was held in Fort Dodge. The Advisory Council meeting for October will be in Spencer for those members that may want to attend the Centenarian event.

The Clay County Fair is scheduled for September 10-18, 2016. Elderbridge is sharing booth space with the Sheriff's department.

### **4.2 Elderbridge Services**

Co-Executive Director Doering discussed the services that are in the Area Plan, the list of the HCBS (Home and Community Based Services) contractors and a brief quiz that members participated in. Co-Executive Director Doering explained the different

areas of the HCBS contracts that are Chore, Health Promotion, Homemaker, Legal Assistance, Material Aid, Outreach, Personal Care, Repite and Transportation. Elderbridge contracts with agencies for different services to be able to augment their services and make them last longer.

#### **4.3 Elderbridge Alliance Update**

Elderbridge Alliance met on July 6, 2016, in Algona, Iowa. Work is continuing on the getting the organization established with IRS in order to begin implementing the fee-for-service program. Some of the ideas for fee-for-service are, LifeLine, Home Meds program, Home Safety Assessments and Financial Management programs.

#### **4.4 Managed Care Update**

Elderbridge has contracts with all three MCO's, AmeriHealth Caritas, AmeriGroup and United Healthcare for case management and meals. As of July 1, 2016, all of United Healthcare case management clients will be done at United. AmeriGroup will manage all of their case management clients as of the end of September 2016. Caseloads will drop as a result. Elderbridge is looking at expanding non-Medicaid clients to grow caseload. As a result of these changes, AmeriHealth Caritas will be the sole MCO that Elderbridge will be contracting with for case management.

The case management program sent out a customer satisfaction survey to clients and caregivers. Elderbridge received positive feedback from consumers. The survey is issued annually and results will be shared with the Advisory Council.

### **5.0 Community Relations**

#### **5.1 County Updates – Feedback from Council Members**

Sac County – Nothing to report at this time.

Pocahontas County – The local High School had volunteers come to the meal site to help with clean up.

Osceola County – Community Walk had a great turnout in May.

Franklin County – Nothing new report at this time.

Kossuth County – Will looking into the Stepping On program.

Winnebago County – The Meals on Wheels numbers are declining

Sac County – The meal site is gaining in numbers because of people going home from hospitals and nursing homes.

Hancock County – Ranked 15<sup>th</sup> with the Wellness Coalition. Hancock County is a health county.

Emmet County – Starting a group Respite program in September. Will meet once a week on Friday mornings at Calgary Methodist Church.

Audubon County – A bridge will be closing which may cause a problem for Meals on Wheels. Will notify the Exira Meal Site of the caregivers books that will be available to libraries.

Crawford County – Rotary donated money for carpeting in the Senior Center.

Greene County – New community center in Grand Junction is completed.

Pocahontas County – Pocahontas meal site is going well. Pocahontas has a program with the local Catholic school where students come to the meal site to serve meals and entertain meal site participants. The farmer's market is growing.

Carroll County – Taylor Boyle, Healthy Aging Coordinator will be in Manning Senior Center. Taylor teaches Stepping On. Lost meal site cook and a new one has been hired. Carroll County also had a Community Walk that was successful.

Wright County – Will check into having Elderbridge at the Wright County Fair.

Humboldt County – Had a successful Farmer’s Market.

Greene County – Farmer’s Market was very successful.

Guthrie County – Glad to be part of the Advisory Council. The libraries were happy to receive the books that Elderbridge provided.

Aubudon County – Farmer’s Market in Audubon only, not in Exira. Thrilled with cook at meal site.

Emmett County – Emmett County Extension starting new program. Finance for Caregivers. It is a 6 week program starting in September. Respite Angels Group Care at Calgary Methodist Church in Arnold’s Park in Okoboji starts on September 23. It is for caregivers and the seniors they care for.

Calhoun County – Excited about learning about programs available.

## **6.0 Coming Dates**

**6.1** Next Board Meeting – September 13, 2016, at 10:00 a.m. in Spencer Elderbridge Office

**6.2** Older Iowans Legislature – September 26 and 27, 2016, State Capitol, Des Moines

**6.3** Senator Amanda Ragan will receive the first “Lahoma N. Counts Memorial Award” that will be presented at the opening session of Older Iowans Legislature on September 26, 2016, in Des Moines

**6.4** Next Advisory Council Meeting – October 26, 2016, 10:30 a.m. in Fort Dodge Elderbridge Office

## **7.0 Adjournment**

**7.1** Adjournment

There being no further business before the Advisory Council, it was moved by Joene Bohlmann and seconded by Janeice Geitzenauer to adjourn the meeting at 1:20 p.m.